

## Uploading Publications with the DOI Number

You can always send your publications directly to [open@metu.edu.tr](mailto:open@metu.edu.tr) for us to upload. You can also contact us via this e-mail address for any of your questions, problems and suggestions.

1. Click the Login button on the upper right corner of the screen and then enter your METU user code and password on the page opened (Figure 1).

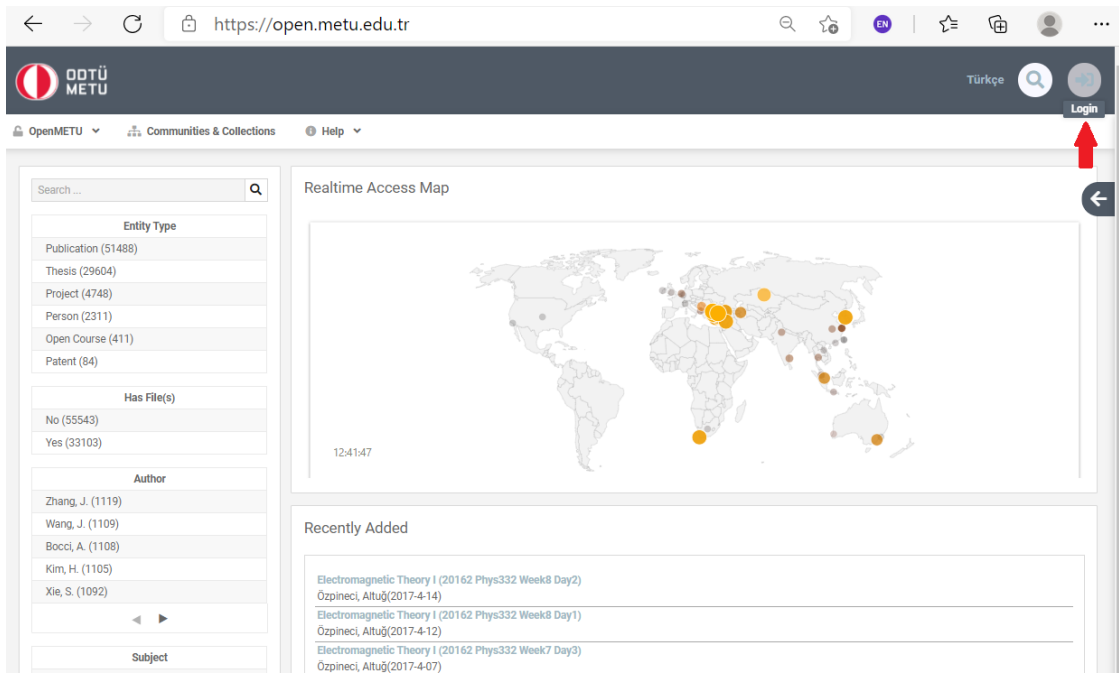


Figure 1

2. Choose the “New Submission” under the Submit menu (Figure 2).

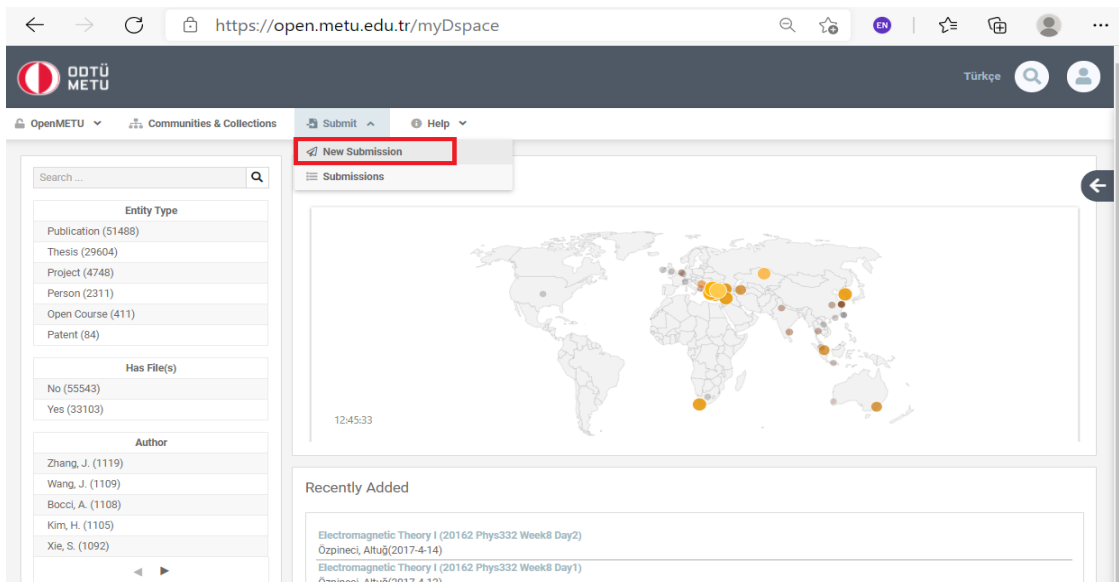
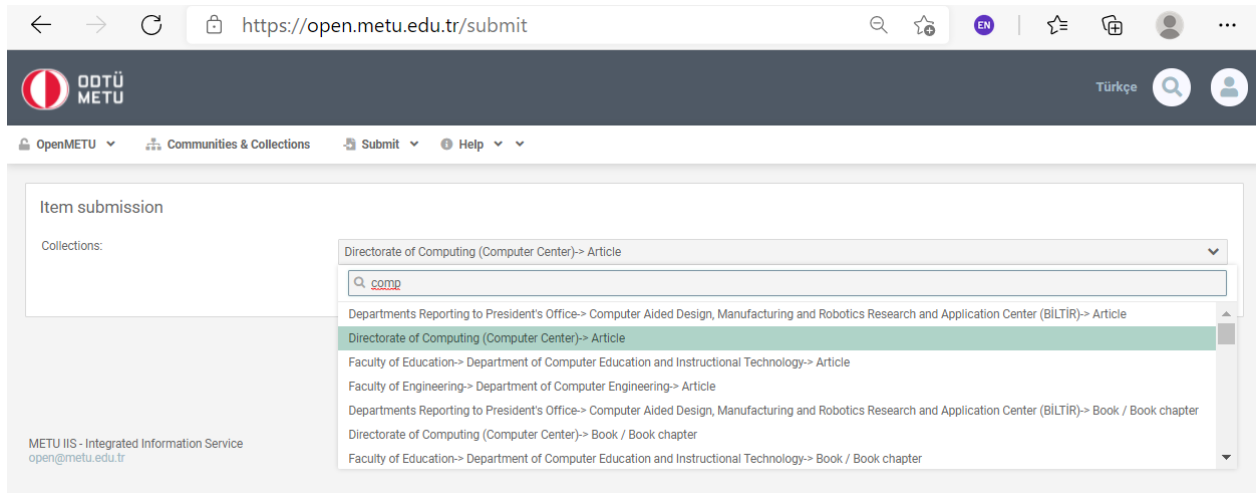


Figure 2

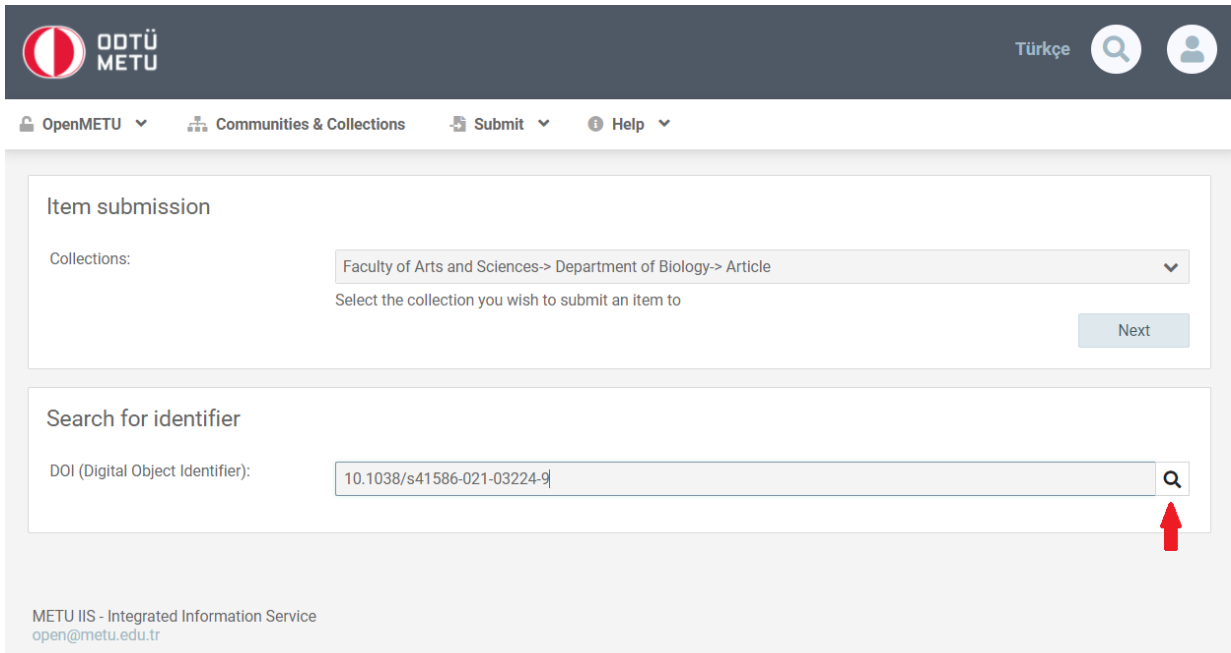
3. Select the collection suitable for your work and proceed to the next step (Figure 3).



The screenshot shows the OpenMETU submission page. The browser address bar displays <https://open.metu.edu.tr/submit>. The page header includes the OpenMETU logo, the text "Türkçe", and user profile icons. The main content area is titled "Item submission" and features a "Collections:" dropdown menu. The dropdown is open, showing a search bar with the text "comp" and a list of collection options. The selected option is "Directorate of Computing (Computer Center)-> Article". Other visible options include "Departments Reporting to President's Office-> Computer Aided Design, Manufacturing and Robotics Research and Application Center (BILTIR)-> Article", "Faculty of Education-> Department of Computer Education and Instructional Technology-> Article", "Faculty of Engineering-> Department of Computer Engineering-> Article", "Departments Reporting to President's Office-> Computer Aided Design, Manufacturing and Robotics Research and Application Center (BILTIR)-> Book / Book chapter", "Directorate of Computing (Computer Center)-> Book / Book chapter", and "Faculty of Education-> Department of Computer Education and Instructional Technology-> Book / Book chapter". The footer contains the text "METU IIS - Integrated Information Service" and the email address "open@metu.edu.tr".

Figure 3

4. Enter the DOI (Digital Object Identifier) number of your work and click the search button (Figure 4).



The screenshot shows the OpenMETU submission page. The browser address bar displays <https://open.metu.edu.tr/submit>. The page header includes the OpenMETU logo, the text "Türkçe", and user profile icons. The main content area is titled "Item submission" and features a "Collections:" dropdown menu. The dropdown is open, showing a search bar with the text "comp" and a list of collection options. The selected option is "Faculty of Arts and Sciences-> Department of Biology-> Article". Below the dropdown is the text "Select the collection you wish to submit an item to" and a "Next" button. The "Search for identifier" section contains a text input field with the DOI "10.1038/s41586-021-03224-9" and a search button with a magnifying glass icon. A red arrow points to the search button. The footer contains the text "METU IIS - Integrated Information Service" and the email address "open@metu.edu.tr".

Figure 4

5. The system captures the author information with DOI number and compares it with the researchers from METU. It lists the employees of METU who have similar names with their departments. This step may take 30 seconds.

Select the matching METU author (s) from the list and go to the next step (Figure 5).

The screenshot shows the OpenMETU submission interface. The browser address bar displays <https://open.metu.edu.tr/submit>. The page header includes the ODTÜ METU logo, the language 'Türkçe', and navigation icons. The main content area is divided into two sections:

- Item submission:** A dropdown menu for 'Collections' is set to 'Faculty of Arts and Sciences-> Department of Biology-> Article'. Below it, the text 'Select the collection you wish to submit an item to' is displayed. A 'Next' button is located to the right.
- Search for identifier:** A text input field for 'DOI (Digital Object Identifier):' contains the value '10.1038/s41586-021-03224-9'. Below the input, a search result is shown: 'Mehmet Somel - Department of Biology' with a checked checkbox. A red arrow points to this checkbox. To the right of the result, another red arrow points to a 'Next' button.

At the bottom of the page, the text 'METU IIS - Integrated Information Service' and the email address 'open@metu.edu.tr' are visible.

Figure 5

- The description page will come filled out with the metadata captured with DOI information. Check the information and add if there is any metadata missing (Figure 6).
- Select the type and language of your work and proceed to the next step (Figure 6).

Item submission

Describe | Describe | Upload | Review | CC License | License

**Authors: \*** Lookup at ODTU

Last name, e.g. Smith  First name(s)+ "Jr", e.g. Donald Jr  Add

Authors	Edit	Delete
van der Valk, Tom	<input type="text"/>	<input type="text"/>
Pečnerová, Patrícia	<input type="text"/>	<input type="text"/>
Diez-del-Molino, David	<input type="text"/>	<input type="text"/>
Bergström, Anders	<input type="text"/>	<input type="text"/>
Oppenheimer, Jonas	<input type="text"/>	<input type="text"/>
Hartmann, Stefanie	<input type="text"/>	<input type="text"/>
Xenikoudakis, Georgios	<input type="text"/>	<input type="text"/>
Thomas, Jessica A.	<input type="text"/>	<input type="text"/>
Dehasque, Marianne	<input type="text"/>	<input type="text"/>
Sağlıcan, Ekin	<input type="text"/>	<input type="text"/>
Fidan, Fatma Rabia	<input type="text"/>	<input type="text"/>
Barnes, Ian	<input type="text"/>	<input type="text"/>
Liu, Shanlin	<input type="text"/>	<input type="text"/>
Somel, Mehmet	<input type="text"/>	<input type="text"/>
Heintzman, Peter D.	<input type="text"/>	<input type="text"/>
Nikolskiy, Pavel	<input type="text"/>	<input type="text"/>
Götherström, Anders	<input type="text"/>	<input type="text"/>
Dalén, Love	<input type="text"/>	<input type="text"/>

**Date of Issue: \*** Year: 2021 Month: February Day: 17

**Title: \***

**Other Titles:**  Add

**Publisher:**

**Journal:**

**Citation:**

**ISSN:**

**Relation:**  Add

**Is Version Of:**

**URI:**  Add

**DOI:**

**Web Of Science ID:**

**Scopus ID:**

**Volume:**

**Issue:**

**Start Page:**

**End Page:**

**Type:**

- Journal Article
- Article
- Newsletters
- Magazin Article
- Newspaper Article
- Working Paper

**Language:**

- N/A
- English(United States)
- English
- Spanish
- German
- French

Next

Figure 6

8. Add the keywords with the first letter capitalized (Figure 7).
9. Choose the version of your work's PDF file (Figure 7).

The screenshot shows the 'Item submission' page in the OpenMETU system. The 'Describe' tab is active. Under 'Subject Keywords', there is an empty text input field followed by an 'Add' button, with a red arrow pointing to the button. Below this are checkboxes for 'Multidisciplinary', 'Genetic variation', 'Evolutionary genetics', and 'Genomics', along with a 'Remove' button. The 'Version' dropdown menu is open, showing 'Article Pre-Print' as the selected option, with a red arrow pointing to it. Other options include 'Select', 'Article Post-Print', 'Peer Reviewed', and 'Publisher's Version'. At the bottom, there are 'Back' and 'Next' buttons.

Figure 7

10. Enter the summary of your study to the Abstract field. If there is abstract information in more than one language, add them separately and proceed to the next step (Figure 8).

The screenshot shows the 'Item submission' page in the OpenMETU system, with the 'Describe' tab active. The 'Abstract' field contains a paragraph of text: 'Temporal genomic data hold great potential for studying evolutionary processes such as speciation. However, sampling across speciation events would, in many cases, require genomic time series that stretch well back into the Early Pleistocene subepoch. Although theoretical models suggest that DNA should survive on this timescale, the oldest genomic data recovered so far are from a horse specimen dated to 750–500 thousand years ago. Here we report the recovery of genome-wide data from three mammoth specimens dating to the Early and Middle Pleistocene subepochs, two of which are more than one million years old. We find that two distinct mammoth lineages were present in eastern Siberia during the Early Pleistocene. One of these lineages gave rise to the woolly mammoth and the other represents a previously unrecognized lineage that was ancestral to the first mammoths to colonize North America. Our analyses reveal that the Columbian mammoth of North America traces its ancestry to a Middle Pleistocene hybridization between these two lineages, with roughly equal admixture proportions. Finally we show that the majority of protein-coding changes associated with cold adaptation in woolly mammoths were already present one million years ago. These findings highlight the potential of deep-time palaeogenomics to expand our understanding of speciation and long-term adaptive evolution.' To the right of the text is an 'Add' button with a red arrow pointing to it. At the bottom right, there is a 'Next' button with a red arrow pointing to it. The 'Back' button is at the bottom left.

Figure 8

11. Select and upload the file(s) related to your study and proceed to the next step. Before uploading your file, you can check the copyright conditions of your publisher at <https://v2.sherpa.ac.uk/romeo/> (Figure 9).

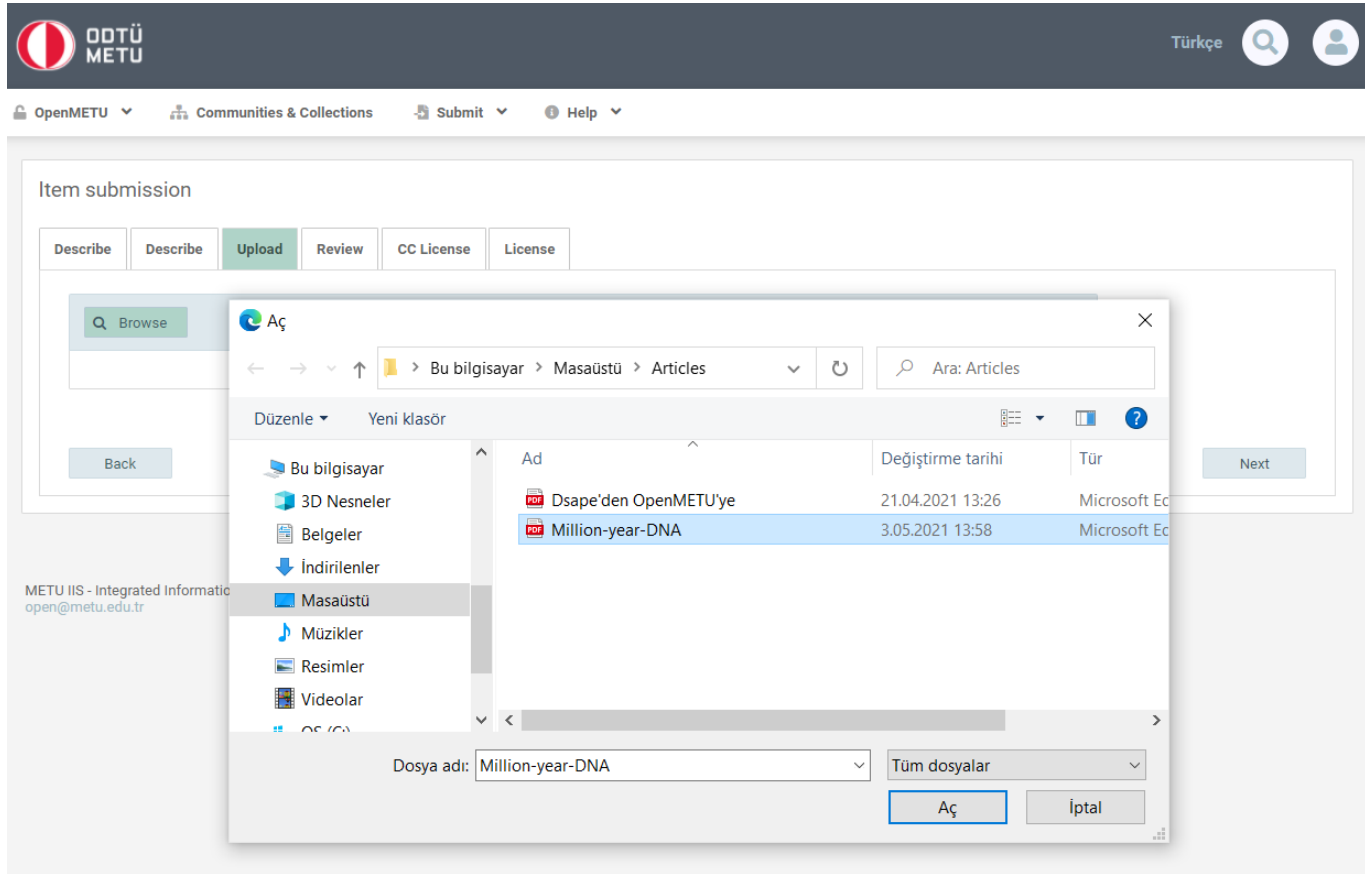


Figure 9

12. At this stage, there will be a review page. Check the information that you entered and, if necessary, edit it. Then, you can proceed to the next step (Figure 10).

OpenMETU Communities & Collections Submit Help

Türkçe

### Item submission

Describe Describe Upload **Review** CC License License

**Describe Item**

**Authors:** [van der Valk, Tom, Pečnerová, Patrícia, Díez-del-Molino, David, Bergström, Anders, Oppenheimer, Jonas, Hartmann, Stefanie, Xenikoudakis, Georgios, Thomas, Jessica A., Dehasque, Marianne, Sağlıcan, Ekin, Fidan, Fatma Rabia, Barnes, Ian, Liu, Shanlin, Somel, Mehmet, Heintzman, Peter D., Nikol'skiy, Pavel, Shapiro, Beth, Skoglund, Pontus, Hofreiter, Michael, Lister, Adrian M., Götherström, Anders, Dalén, Love]

**Title:** Million-year-old DNA sheds light on the genomic history of mammoths

**Date of Issue:** 2021-February-17

**Publisher:** Springer Science and Business Media LLC

**Journal:** Nature

**ISSN:** 0028-0836

**DOI:** 10.1038/s41586-021-03224-9

**Volume:** 591

**Issue:** 7849

**Start Page:** 265

**End Page:** 269

**Type:** [Journal Article]

**Language:** English

Correct one of these

**Describe Item**

**Subject Keywords:** [Multidisciplinary, Genetic variation, Evolutionary genetics, Genomics]

**Version:** Article Pre-Print

Correct one of these

**Upload File(s)**

- Million-year-DNA.pdf

Correct one of these

Back Next

Figure 10

13. Select the type of [the license](#) for the use of your work and proceed to the next step (Figure 11).

Item submission

Describe Describe Upload Review **CC License** License

License Your Work

License Type:

Creative Commons

Allow commercial uses of your work?

Yes  No

Allow modifications of your work?

Yes  ShareAlike  No

Back Next

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open@metu.edu.tr

Figure 11



14. Accept the distribution license of your study and complete the uploading process (Figure 12).

Item submission

Describe Describe Upload Review CC License License

Distribution License

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Distribution License :

I Grant the License

Back Complete

Figure 12

15. The uploading process is complete. The submission has been sent to the relevant team to be controlled. After this control stage it will be placed among the METU assets (Figure 13, Figure 14). Thank you.

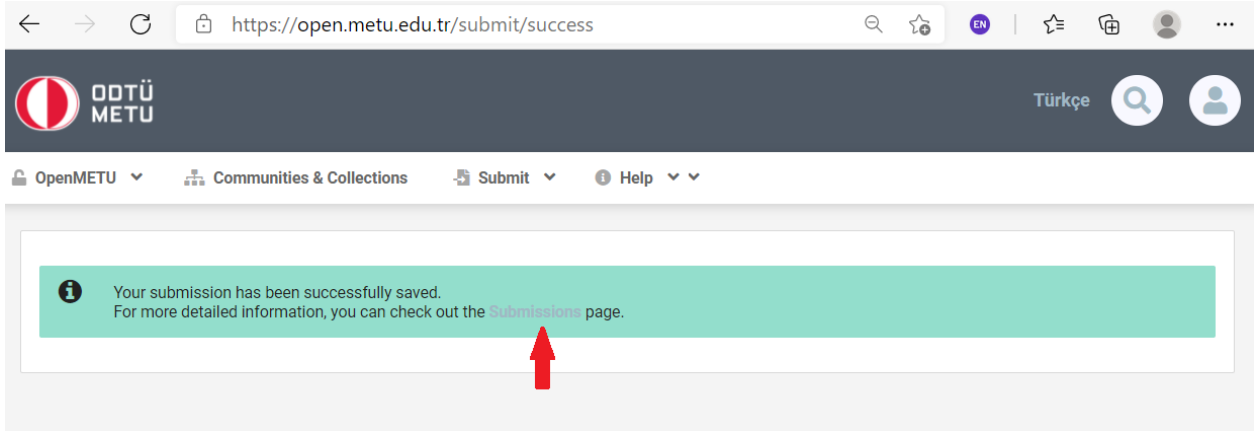


Figure 13

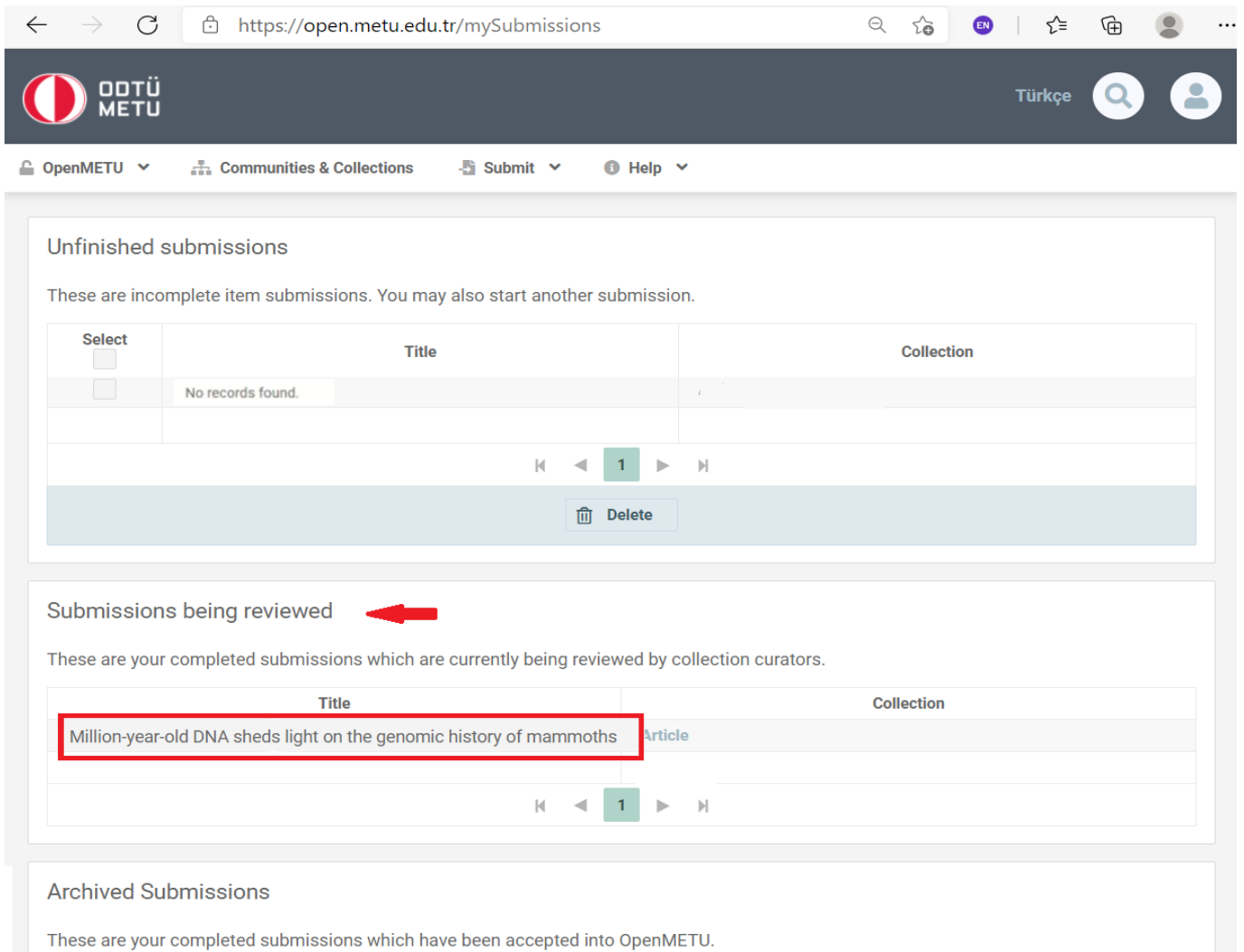


Figure 14